

August 16, 2016

Town Board Meeting

A **Regular Meeting** of the Town Board of the Town of Cortlandt was conducted on August 16, 2016 in the Vincent F. Nyberg Meeting Room of the Cortlandt Town Hall located at One Heady Street, Cortlandt Manor, NY (10567) with the following elected official and appointed staff in attendance:

LINDA D. PUGLISI	Supervisor
FRANCIS X. FARRELL	Councilmember
DEBRA COSTELLO	Councilmember
RICHARD BECKER	Councilmember
SETH FREACH	Councilmember

Also present:

JO-ANN DYCKMAN	Town Clerk
CHRISTINE B. COTHREN	Deputy Town Clerk
PATRICIA ROBCKE	Comptroller
ROSEMARY B. LASHER	DOTS/Asst. to Director
JEFFREY COLEMAN	Director, DES
MICHAEL PREZIOSI	Director, DOTS
EDWARD VERGANO	Senior Civil Engineer

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MEETING CALLED TO ORDER

Supervisor Puglisi called the meeting to order at 7:00 p.m.

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PLEDGE TO THE FLAG

Supervisor Puglisi led all in attendance in a Pledge to the Flag.

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SUPERVISOR’S PROCLAMATIONS AND REPORTS

Supervisor Puglisi commented how quickly the summer is going by and what a fun summer it has been at the Town pool with the new Water Spray Park. The camps are over for the summer but were a good camp season and thanked all the families for participating and the counselors and supervisors for their terrific jobs.

Each meeting in 2016 the Town Board is featuring one department of the Town and tonight the Town is honoring the Purchasing/Technology Department and the Justice Court. **Supervisor Puglisi** was joined by the Town Board to distribute the proclamations. They introduced Audrey Stewart and Margaret Connaughton and Terry Narsingh. Justices Dan McCarthy and Gerald Klein were not present. The **Supervisor** thanked all for their services to the community. Councilmember Costello read the proclamation to Audrey. Audrey thanked the **Supervisor** and the Town Board and said that they truly enjoy what they do and that she works with three great co-workers who have empathy, dedication, professionalism and sensitivity working with people in difficult situations and times. **Supervisor Puglisi** added that the people are treated fairly and just with respect.

SUPERVISOR’S REPORTS, (cont.)

The next department is the Purchasing/Technology Department headed by Peter McMillan. Peter was thanked for being the outstanding Director of Purchasing and Councilmember Becker said that they appreciated his dedication to the position and to the citizens of the Town of Cortlandt. Councilmember Freach presented to David Doyle and Allison Cutignola and read the proclamation. Councilmember Farrell presented to Matt Logerfo for technology, Carol Conklin and Brian Meher. **Supervisor Puglisi** thanked the staff noting they do important work as does the Court office. Peter McMillan thanked his staff stating that they all have diversified job responsibilities and when someone is out, that requires one of the staff to help out. It requires all to understand and learn the other aspects of the jobs and he appreciates everyone helping out the last few years. Councilmember Becker thanked Dave Doyle and Peter McMillan for their work on the “**CHOP**” oil program.

Supervisor Puglisi announced that they will be having their last concert and movie of the summer season at the Cortlandt Waterfront Park in Verplanck on Thursday, August 25th. Cortlandt Family Fun Day will be held on September 10th following with fireworks. The 9/11 Ceremony which is held every year with Croton-on-Hudson and Buchanan will be on Friday September 9th at the 9/11 Memorial at the Croton Park.

The new Lacrosse All Purpose Field dedication at Sprout Brook Park will be on September 15th. At that location is the Little League Field, the dog park, Softball fields with lights, a soccer field, outdoor pavilion for parties and an all year round playground.

The Town is working on a Vietnam Memorial to be located at the front lawn of Town Hall. That will commemorate the 50th anniversary of the Vietnam War where 58,000 Americans lost their lives in Vietnam. **Supervisor Puglisi** stated that they have the Purple Heart Memorial at Town Hall, the Veteran’s Memorial at Cortlandt Waterfront Park, the courtyard honors all branches of the service, and the Veteran’s Committee meets at Town Hall, The dedication for the Vietnam Memorial will most likely be on Veteran’s Day.

The paving/resurfacing for the Town is almost complete and can be seen everywhere. The list for repaving was voted on in June for about 2 million dollars without borrowing the money. The committee will be evaluating other roads for repaving for the next year.

On the agenda tonight, the Town Board will be addressing the issue of “zombie properties”, a term used for homes in disrepair by neglect. A policy will be voted on to get grass cut and make minor repairs to make the homes look neat and then bill back the expenditures to the property owner.

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ROLL CALL

On a roll call attendance taken by Town Clerk Dyckman all Town Board members indicated their presence.

TOWN BOARD REPORTS

Councilmember Freach: recognized two members of the Cortlandt community, Melissa Gonzalez from Lakeland High School, a field hockey player on Team USA in the Olympics who had an exciting run. Councilmember Freach also recognized J.Y.Moon who has just been named as an international advisor to the Kukkiwon, which is the international government body that regulates all of the tournaments for Tae Kwon Do, including the Olympics. Councilmember Freach commented that it was amazing that here in Cortlandt we have the participation of the youth and the instruction at this level of competition.

Councilmember Farrell: Stated that what is so wonderful about the Olympics is that it truly is an amateur sport to pursue their goals, sometimes often returning to their regular lives after the Olympics are over. The Cortlandt Community Rowing Association has a coach whose sister was in the finals for the Olympics rowing and the woman who conducts the swim tests for our athletes, her niece is an alternate involved in the Olympics.

Councilmember Farrell stated that last month the Town Board authorized the construction of a low profile dock on the Hudson River and that work is under way at Cortlandt Waterfront Park. Earlier this month he attended a press conference attended by many officials of the State regarding opposing the US Coastguard’s proposal to establish a series of anchorages along the Hudson River. Councilmember Farrell commented that what was so galvanizing about this proposal is the fact that over the last many decades, so many people have worked so hard to bring the Hudson back from a dumping ground for many wastes. It now sponsors concerts, walkways and parks where people can come to enjoy themselves and to have it revert back to the heavy industrial use is very concerning for everyone. Councilmember Farrell stated that they did nothing to inspire confidence in anyone that this is a transparent process with the interest of everyone in mind. The Town has weighed in and residents can also (website given) to enter comments.

Councilmember Costello: Welcomed new employee, **Alice Laughlin**, office assistant in DES and two employees who will be moving up as MEOs.

Councilmember Becker: no report

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APPROVAL OF THE MINUTES

Councilmember Costello moved that the regular minutes of July 19, 2016 be approved as presented by Town Clerk Dyckman. Councilmember Becker seconded the motion.

All voted **AYE**

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PUBLIC HEARINGS

1. Public Hearing to consider establishing the Mill Court Crossing Sanitary Sewer and Water Districts.

Supervisor Puglisi called the hearing to order at 7:30 p.m.

Supervisor Puglisi: Is there anything that you'd like to add, Michael or Tom?

David Steinmetz: Very briefly, Madame Supervisor, David Steinmetz from the Law Firm of Zarin and Steinmetz here representing Kirkell Development. As you all know Kirkell has secured approval for the 2nd phase of the Mill Court Crossing Subdivision. This is an additional 13 lots at the end of Mill court. We're here tonight simply for the formation of two new improvement districts. One, with regard to the sewer system to service these homes, the other with regard to the drainage improvements to service these homes. Both of these districts allow the Town to ensure that all costs associated with maintaining the sewers and maintaining the drainage system are passed along to the homeowners in that subdivision. There is no cost to the Town. So this is simply an administrative mechanism that allows the Town to ensure that everything is properly maintained at no cost. Happy to answer any questions. We're delighted we've made it.

Supervisor Puglisi: The Town is a vehicle to get this established.

David Steinmetz: That is correct.

Tom Wood: The developer is bearing all costs and expenses with the infrastructure

David Steinmetz: Correct

Supervisor Puglisi: Thank you, Mr. Steinmetz. Any other comments for this public hearing?

A motion to close the Public Hearing at 7:33 p.m., Adopt a Negative Declaration and Adopt Resolutions was made by Councilmember Becker and seconded by Councilmember Freach.

All voted **AYE**

RESOLUTION NO.212-16 RE: Adopt a negative declaration in regard to establishing the Mill Court Crossing Sanitary Sewer and Drainage Districts.

RESOLUTION NO.213-16 RE: Establish the Mill Court Crossing Sewer District.

RESOLUTION NO.214-16 RE: Establish the Mill Court Crossing Drainage District.

PUBLIC HEARING, (cont.)

- 2. **Public Hearing to consider amending the Local Law establishing the Department of Finance.**

Supervisor Puglisi called the hearing to order at 7:33 p.m.

Supervisor Puglisi: Tom?

Tom Wood: This is a Local Law that would amend the current Department of Finance Local Law. It cleans up some things to keep up with changes in State law. It consolidates certain recording requirements so that the Town Comptroller does not have to file two separate reports. The one that is filed with the State Comptroller will be accepted by the Town Board and move other filings and it takes care of some other housekeeping matters.

Supervisor Puglisi: Ok, thank you Tom. Any comments or questions from the audience?

A motion to close the Public Hearing at 7:35 p.m., Adopt a Negative Declaration and Adopt a Local Law was made by Councilmember Becker and seconded by Councilmember Farrell.

All voted **AYE**

RESOLUTION NO.214 A-16 RE: Adopt a negative declaration to consider amending the Local Law establishing the Department of Finance.

LOCAL LAW NO.4-16 RE: Amend the Local Law establishing the Department of Finance.

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HEARING OF CITIZENS, (AGENDA ITEMS ONLY)

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Councilmember Farrell moved that the following reports be received and ordered filed.
Councilmember Costello seconded the motion

BID REPORTS

- 1. Receive and File Bids opened on August 12, 2016 with respect to the demolition of a structure at 88 Walnut Road; and Award a Contract for same.

RESOLUTION NO. 215-16 RE: Award a Contract with respect to the demolition of a structure at 88 Walnut Road.

REPORTS

For the month of July, 2016 from the Office for the Aging, Purchasing Department, Receiver of Taxes and the Town Clerk.

OLD BUSINESS

Receive and File the Following:

- 1. Quarterly Report from Westchester County with respect to the Sprout Brook Ashpit.
- 2. Press Release opposing the US Coast Guard's proposed anchorage plans in the Hudson River near Cortlandt shores; and comments from DOTs with respect to same.

NEW BUSINESS

Receive and File the Following:

- 1. Letter/Petition from residents of Buttonwood Road with respect to paving and refer to DES.
- 2. Email from a Red Oak Lane resident requesting a speed hump; and refer to DES.
- 3. Letter/Petition from residents of College Hill Road with respect to road conditions; and refer to DES.

Discussion: **Supervisor Puglisi** echoed the subject brought up by Councilmember Farrell regarding the Town's strong opposition to these anchor plans by the US Coastguard. She commented that they are getting a tremendous amount of support from all the other elected officials on the Federal, State and Local levels, yacht clubs, the Chamber of Commerce, residents, and employees. It is a united front and the Town is committed to not having this block our vistas and impact our investments on the shoreline. **Supervisor Puglisi** stated she is going to Yonkers with other officials to have a joint press conference to represent their communities.

The **Supervisor** reminded residents that when they send a letter, the Town will receive and file it on the Town Board agenda officially and then refer it to the applicable Department Heads. They then give a report back and then the Town Board will consider the report and then vote accordingly.

All voted **AYE**

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RESOLUTIONS

(All resolutions adopted at this meeting are to be found attached to the end of the original document.)

Councilmember Costello moved that the following resolutions be adopted, seconded by Councilmember Becker

RESOLUTION NO. 216-16 RE: Appoint Alice Laughlin as an Office Assistant for DES.

RESOLUTION NO. 217-16 RE: Appoint two (2) MEO's for DES.

RESOLUTION NO. 218-16 RE: Amend the Temporary Service list.

RESOLUTION NO. 219-16 RE: Appoint a seasonal for DES.

RESOLUTION NO. 220-16 RE: Authorize a Contract with Westchester County with respect to the Maple Avenue playground.

RESOLUTION NO. 221-16 RE: Authorize DOTS to solicit proposals for materials with respect to a Vietnam Veterans Memorial on the Town Hall campus.

RESOLUTION NO. 222-16 RE: Authorize repair of boilers at Town Hall.

RESOLUTION NO. 223-16 RE: Authorize the Purchase of an asphalt recycler.

Discussion: Supervisor Puglisi asked the new employees to stand.

All voted **AYE**

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ADDITIONS TO THE AGENDA

Councilmember Becker moved that the following be received and filed and resolutions be adopted. Councilmember Freach seconded the motion.

RECEIVE AND FILE:

1. Letters from the Croton Yacht Club and the Hudson Valley Gateway Chamber of Commerce in opposition to the Coast Guards plans for anchorage grounds along the shores of the Hudson River and the Town of Cortlandt.
2. Letter from residents of Washington Street with respect to site distance issues; and refer to DES.

ADDITIONS to the AGENDA, (cont.)

RESOLUTIONS

RESOLUTION NO. 224-16 RE: Authorize an intermittent Leave of Absence for an employee in the Office of Town Comptroller under FMLA.

RESOLUTION NO. 225-16 RE: Authorize an intermittent Leave of Absence for an employee in the Assessor’s Office under FMLA.

RESOLUTION NO. 226-16 RE: Authorize a Fireworks Permit with respect to Family Fun Day, September 10, 2016.

RESOLUTION NO. 227-16 RE: Authorize the purchase and installation of Network Servers Software and Licensing.

RESOLUTION NO. 228-16 RE: Authorize a renewal and extension of the Cortlandt Heating Oil Program.

RESOLUTION NO. 229-16 RE: Authorize a contract extension with respect to grass cutting and maintenance work on zombie houses.

RESOLUTION NO. 230-16 RE: Authorize DOTS to apply for grant funds with respect to bridge and culvert rehabilitation and replacement.

RESOLUTION NO. 231-16 RE: Authorize DES to retain security services with respect to the Quarry property in Verplanck.

Discussion: **Supervisor Puglisi** thanked Councilmember Becker for the **CHOP** program.

All Voted **AYE**

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BUDGET TRANSFERS

NONE

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REPORTS FROM VARIOUS DEPARTMENTS

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REPORTS FROM STANDING & SPECIAL COMMITTEES

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SECOND HEARING OF CITIZENS

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ADJOURNMENT

The meeting was adjourned at 7:50 p.m. in memory of Grace Charles, longtime employee in the Town Assessor's Office on a motion by Councilmember Farrell, seconded by Councilmember Costello.

All voted **AYE**

Respectfully submitted,

JO-ANN DYCKMAN
Town Clerk